**FOR MEMBERS OF COMO JANNALI FC**

Notice of Annual General Meeting

**Meeting particulars**

Date: Wednesday 18 March 2019

Time: 7.00pm

Venue: Jannali Oval Clubhouse – 142-146 Sutherland Road, Jannali NSW 2226

Register your attendance on the night.

Notice of Annual General Meeting

Notice is given that our 2020 AGM will be held at Jannali Oval clubhouse on Wednesday 18 March 2020 commencing from 7.00pm.

Agenda

1. Apologies received
2. Motion to accept minutes of previous AGM
3. President’s annual report
4. Secretary’s annual report
5. Treasurer’s annual report
6. Auditor’s report
7. Motion to award Life Memberships
8. Appoint unopposed committee positions as nominated
9. Call for nominations of remaining committee positions and appointment
10. Nominations for Patrons (not less than 3)
11. Motion to appoint Club Honorary Solicitor
12. Motion to appoint Club Honorary Auditor
13. General business and questions from the floor
14. Closure of AGM
15. Coaches and Managers Information Session

**Proposed 2020 Committee Reimbursement Schedule**

In response to the Club’s external auditor’s recommendations and exercising due care, the committee presents a schedule of potential reimbursement of committee members to cover their personal costs in carrying out committee duties including but not limited to: meals, travel, administration/stationary costs, utility costs and other costs related to performing committee functions.

The following schedule specifies a maximum level of reimbursement. The executive committee, at the end of the season, will consider an appropriate reimbursement level that does not exceed the limits in the table below, based on the activity and participation of the committee member. The executive committee member may decline or reduce reimbursement if in their opinion the committee member was not an active participant in the management of the club.

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| **Position** | **Maximum Reimbursement Limit** |
| President | $800.00 |
| Vice President | $500.00 |
| Treasurer | $500.00 |
| Secretary | $500.00 |
| Registrar | $500.00 |
| Director of Coaching | $500.00 |
| Bar Manager | $500.00 |
| BBQ Coordinator | $500.00 |
| Sunday Meals Cook | $500.00 |
| Mini Roos Coordinator & Equipment Officer | $500.00 |
| Saturday / Sunday Ground Coordinators | $500.00 |
| Assistant Registrar | $400.00 |
| Website/IT Manager | $400.00 |
| Uniform Officer | $400.00 |
| Canteen Manager | $300.00 |
| Bar Assistant | $300.00 |
| Assistant Secretary | $300.00 |
| Ground Duty Roster | $300.00 |
| Sideline Editor | $300.00 |
| Sponsorships Manager | $300.00 |
| Social Media | $200.00 |
| Coaching / Football Committee | $150.00 |
| Member Protection Officer | $150.00 |
| Assistant Treasurer | $150.00 |
| Miscellaneous | $100.00 |